

**HUTTON BUSCEL PARISH COUNCIL
ORDINARY MEETING HELD 2 OCTOBER 2017**

Present:

Cllrs Thompson (Chairman), Pendlebury (Vice-Chairman), Edmenson, Barnett & Marshall.
County Cllr Jeffels & Dawn Naylor –Clerk.

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

APOLOGIES

RESOLVED: That it was noted that apologies were received from Cllr Price, Cllr Sarney & Borough Cllr Phillips. 232/17

DECLARATIONS OF INTEREST

RESOLVED: That no declarations were received. 233/17

PUBLIC COMMENTS

RESOLVED: That it be noted that no members of the public were present. 234/17

POLICE REPORT

RESOLVED: That it be noted that no report had been received. 235/17

MINUTES

RESOLVED: That the Minutes of the Ordinary Meeting held on the 4 September 2017 were hereby approved as a true and correct record of the proceedings thereat. 236/17

MATTERS ARISING FROM THE MINUTES

a) Min No 214/17 – Wykeham Quarry Bio-Diversity Grant

RESOLVED: A further application for the above grant would be completed for the following items: 237/17

- Work to cut back the overgrown footpath on the A170 (Mr Naphine had quoted for this work which had been accepted if the grant application was successful). Cllr Jeffels would find out if NYCC would provide a skip for the arisings.
- Tree work at the SixO – a quote had been received for this (see resolution below).
- Stone wall to be built at the SixO – the clerk will obtain a quote for this.
- Plants, flowers and shrubs to be placed at the SixO.

b) Min No 215 /17 – Meeting with Mr Sword (Wykeham Estate) Churchyard Maintenance/Wykeham Estate Land

Proposed: Cllr Pendlebury

Seconded: Cllr Barnett

A vote took place which resulted in:

3 for the proposal, 1 against & 1 absention. Therefore, it was

RESOLVED: That it was agreed that the parish council will only help to maintain the pathway around the Lychgate area, by clearing vegetation, but will take no further responsibility for this pathway.

The council will take no responsibility for gates, trees or boundary walls or any areas under the ownership and/or management of Wykeham Estates. 238/17

c) Min No 216/17 – Tree Planting

RESOLVED: That permission for planting trees (limited number) had been granted by NYCC Highways as long as the parish council had the statutory undertakers plans to ascertain if any services were underground. The clerk will contact NYCC to ask if they could assist with these plans. 239/17

d) Min No 217/17 – Kerbing

RESOLVED: That Cllr Jeffels will ask if NYCC will place this project in their 2017/208 budget. 240/17

e) Min No 220/17 – Middle Lane

RESOLVED: That it be noted that the update from Mr David Smith (NYMNP) had not been received. 241/17

f) Min No 224/17 - Pinfold

RESOLVED: Mrs Shields (NYMNP) advised that the three contractors who previously quoted should be asked to re-quote taking into account the hot lime mortar requirements. 242/17

NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL/NORTH YORK MOORS NATIONAL PARK AUTHORITY

Cllr Jeffels – NYCC/SBC/NYMNP

RESOLVED: That it be noted that Cllr Jeffels had circulated written reports to members. 243/17

COUNCILLOR TRAINING

RESOLVED: That it be noted that there was no relevant courses to attend at the moment. 244/17

QUOTATION

Proposed: Cllr Marshall

Seconded: Cllr Pendlebury

All in favour

RESOLVED: That the quote from Advanced Trees and Grounds for tree works at the Sixo be accepted if the parish council are successful with the Wykeham Quarry Funding. 245/17

FINANCE

Monthly Bank Reconciliation

As the clerk was still having issues with the bank the bank reconciliation was unable to be completed. The clerk did produce a partial statement showing the approved financial figure and all transactions since the beginning of the financial year to ensure that the council's finances were still trackable. The clerk advised the council that the previous clerk had not prepared Scarborough Borough Council's Model Agreement papers, therefore, the borough council would not release the monies to the parish council. The clerk advised that she had written to the borough council and had managed to provide the figures required and the borough council have now overturned the decision.

RESOLVED: That the above information be noted. 246/17

Cheques

RESOLVED: That cheques were signed in accordance to the schedule submitted to the meeting. 247/17

Annual Return

RESOLVED: That the clerk reported that the annual return had been received back from the external auditor which showed no areas of concern apart from the lateness of sending in the Return due to incorrect information given to the council from the previous clerk. 248/17

Bank

Proposed: Cllr Pendlebury

Seconded: Cllr Marshall

All in favour

RESOLVED: That the parish council will change banks from Barclays to Yorkshire Bank. 249/17

Payroll

Proposed: Cllr Barnett

Seconded: Cllr Marshall

All in favour

RESOLVED: That the parish council will change payroll providers from Autela to Asquiths. 250/17

ITEMS FOR THE NEXT MEETING

RESOLVED: That the following items were asked to be placed on the next agenda:

251/17

- Christmas Trees
- Wykeham Quarry Funding
- Tree Planting Licence - response
- Wykeham Estates - response

DATE OF THE NEXT MEETING

RESOLVED: The date of the next meeting will be Monday 6 November 2017 at 7.30pm.

252/17

Signed:

Dated: