

**HUTTON BUSCEL PARISH COUNCIL
HELD ON 9 MAY 2022
IN HUTTON BUSCEL VILLAGE HALL**

Present:

In the Chair Cllr Thompson, Cllrs Valentine, Price & Gibson.
Cllr Jeffels, Cllr Phillips & Dawn Naylor – Parish Clerk.

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

ELECTION OF CHAIRMAN 2022/23

Proposed: Cllr Gibson

Seconded: Cllr Price

All in favour

RESOLVED: That Cllr Thompson be elected as Chairman. 62/22

APOLOGIES

Apologies were received from Cllr Devaney & Cllr Reay.

RESOLVED: That the above apologies be noted. 63/22

DECLARATIONS OF INTEREST

RESOLVED: None. 64/22

ELECTION OF VICE-CHAIRMAN 2022/23

Proposed: Cllr Valentine

Seconded: Cllr Gibson

All in favour

RESOLVED: That Cllr Price be elected as Vice-Chairman. 65/22

ELECTION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS

To agree which members are to represent the parish council on outside organisations including:

Yorkshire Local Councils' Association – Cllr Thompson

Community and Police – Cllr Devaney

Southern Area Parish Forum (NYMNPA) – Cllr Price

RESOLVED: That the above information be agreed. 66/22

SIGNATURES FOR CHEQUES

To confirm that the signatories will include all members but still only 2 of 7 required to sign. The clerk will arrange for a new bank mandate form to be circulated.

RESOLVED: That the above information be agreed. 67/22

POLICIES

The following policies were reviewed:

- Insurance – Members agreed that the council is adequately insured with the addition of the bus shelter
- Asset Register – still adequate
- Financial Risk Assessment – still adequate
- Financial Regulations – still adequate
- Standing Orders – still adequate

RESOLVED: That the above information be noted. 68/22

PUBLIC COMMENTS

RESOLVED: No members of the public were present. 69/22

MINUTES

RESOLVED: That the Minutes of the following meeting were hereby approved as a true and correct record of the proceedings thereat: **70/22**

- 4 April 2022

POLICE REPORT

RESOLVED: That the police report be noted.

71/22

NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL/NYMNPA

Cllr Jeffels reported on the following items:

- Given time capsules to neighbouring villages
- Discussed the new council

Cllr Phillips reported on the following items:

- Discussed the new council
- Applied for £250 for the parish council to go towards the Jubilee tree

RESOLVED: That the above reports be noted.

72/22

SIGNAGE

Cllr Jeffels stated that the steep hill sign is in hand and a position to site the horse sign is still being looked into.

RESOLVED: That the above information be noted.

73/22

COUNCILLOR TRAINING

The clerk circulated a full list of training and members agreed to the following courses:

Cllr Price – Developing Skills as a Councillor.

RESOLVED: That the above information be noted and agreed.

74/22

FINANCIAL UPDATE

RESOLVED: That the accounts passed for payment totaling £1,872.39 was noted.

75/22

RESOLVED: That the bank reconciliation was agreed.

ANNUAL RETURN

The Annual Return for 2021/22 had been circulated to members. The figures and statements were checked and the council was satisfied that the Accounting Statements contained in the Annual Return represents the true financial position of the council and its income and expenditure. The Annual Return was duly signed. The council was satisfied that the Annual Governance Statement questions no's 1-8 could all be answered "Yes"

RESOLVED: That Hutton Buscel Parish Council is exempt from an external audit.

76/22

RESOLVED: That the Annual Governance Statement would be signed.

77/22

RESOLVED: That the Accounting Statements would be signed.

78/22

FINANCIAL CONTROLS

RESOLVED: That the Council is satisfied with the systems of internal financial controls carried out by the Parish Council.

79/21

AGENDA ITEMS FOR NEXT MEETING

RESOLVED: That the following items will be placed on the next agenda:

80/22

- Training – standing item
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DATE OF NEXT MEETING

Monday 6 June 2022

Dated:

Signed: