



## Hutton Buscel Village Hall Hire Agreement

<b>Name of Hirer</b>	
<b>Organisation (if applicable)</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Contact number</b>	
<b>Email Address</b>	

<b>Is the hire period for</b>	<b>Day</b>		<b>Half day</b>		<b>Hour(s)</b>	
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<b>Date(s) of Hire</b>	<b>Time From</b>	<b>Time To</b>	<b>Purpose of Event</b>

<b>Will alcohol be sold at this event (Proof of Licence required)</b>	
<b>Will music be played at this event (Proof of Licence required)</b>	
<b>Will wheelchair access be required</b>	
<b>Will tables &amp; chairs be required</b>	
<b>Will you be using a marquee</b>	

HBVH Contact Details				
<b>Booking Officer:</b>	Shirley Doyle	Northfield Middle Lane Hutton Buscel YO13 9LP	07709 017851	shirleyanneceramics@yahoo.com

**The Hirer** shall pay a 50% non-refundable deposit at the time of booking. The balance of the hire fee along with a £100 cleaning/damage deposit will be payable two weeks prior to the date of the event.

The cleaning/damage deposit will be returned after the event, assuming that the premises have been left in a satisfactory condition and no damage to the premises has occurred. A member of the hall committee will inspect the premises on completion of the event.

**As hirer I confirm that I have read and accept the Conditions of Hire document**

<b>Signed by the Hirer</b>		<b>Date</b>	
<b>Signed by HBVH Booking Officer</b>		<b>Date</b>	